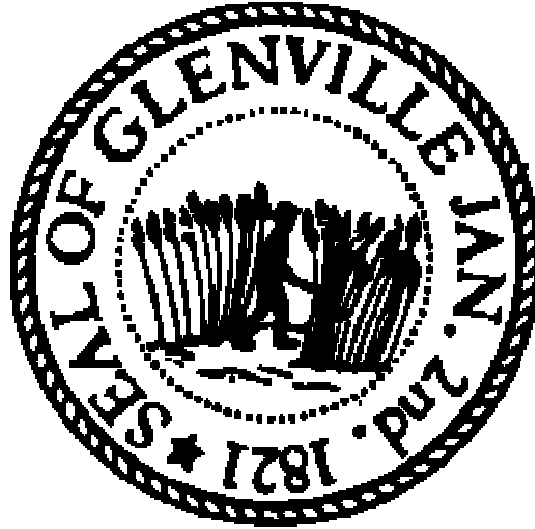


Town of Glenville



2014 Strategic Plan

Continuing Our Success

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Town of Glenville

Major Focus:

1. Technology Implementation
2. Operational Changes and Efficiency
3. Infrastructure Improvements: physical space, water and sewer, parks

Public Works:

1. Revisit the truck replacement plan. (DPW)
2. Advocate for additional CHIPs funding. (DPW)

Economic Development: (SBED)

1. Host the town's 3rd annual "Let's Talk Business" Expo, and seek to expand media coverage of this event.
2. Host the town's 5th annual Oktoberfest Community event.
3. Consider zoning ordinance amendments aimed at encouraging economic development, including, among other things, the establishment of more "as-of-right" commercial uses and the relaxation of parking and landscaping standards for industrial areas, particularly the Glenville Business & Technology Park.
4. Reevaluate the role of the Glenville Environmental Conservation Commission (GECC) relative to its participation in the review of commercial and industrial development applications. For example, consideration could be given to limiting the GECC's planning/zoning application review role to just Type I SEQRA (State Environmental Quality Review Act) actions, instead of all SEQRA actions.
5. Begin the process of revising the 1990 Town of Glenville Comprehensive Plan. As part of this ask, seek grant monies to fund this effort.
6. Pursue grant funding for the Town Center street lighting and sidewalk project and begin to plan for Phase 2, which would focus on Glenridge Road between Route 50 and the Municipal Center/Library parcel.
7. Place special focus on marketing key vacant commercial properties such as the Burke property across from Price Chopper, the Wal Mart outparcel, and the Lowe's outparcel.
8. Seek sponsorship and/or funding to replace the various Town entrance signs on principal roads.
9. Revise our codes (and seek grant funding to do so) to better accommodate emerging energy technologies such as electric vehicle charging stations and solar energy production.
10. Establish a 48 hour initial review of all projects as they are presented to the town. This would require all related staff members to meet and identify all potential issues that may occur within the process.
11. Identify qualified CFA proposals and pursue more economic grant opportunities.
12. Pursue "Complete Streets Program".

13. Enact a REDI program that includes sign replacement, façade improvements, and general improvements to businesses.
14. Expand the town’s marketing program with the new website and materials. Expand the marketing effort to the greater geographic area.
15. Launch and sustain a “Shop Glenville Program” that encourages residents to shop in town.

Budget and Finance: (B&F)

1. Continue to reduce the town’s dependency on the fund balance by an additional 15%.
2. Continue to reduce the town’s debt burden by \$250,000.
3. Deliver the 2015 budget within the tax cap.
4. Continue to seek mandate relief from the state to help reduce the town’s costs.
5. Help to secure additional AIM funding from the state.
6. Continue to advocate for pension reform that would reinstate the 3% employee contribution after 10 years of service.
7. Work to exempt emergency expenses from the tax cap calculations.

Government Operations:

1. Redesign top management to reinstate the elected Supervisor in the full time roll, which will help achieve efficiency, save money, and keep top management in place. (ADMIN)
2. Revisit the town’s policies on attending to blighted and abandoned properties (ADMIN)
3. Study the town’s ability to better utilize technologies to enhance efficiencies within all operations. (EIG)
4. Advocate for local governments to satisfy official legal notices requirements by posting the notices on the town’s website. (ADMIN)
5. Advocate to alter General Municipal Law to replace “performance of duty” standard with a more appropriate “heightened risk” standard to reduce the 207-c eligibility. (ADMIN)
6. Establish operations plan to deal with the various retirements throughout 2014.
7. Better align personnel to meet service delivery standards (ADMIN)
8. Establish and hold resident focus groups to determine service performance. (EIG)
9. Create and implement performance metrics for town staff. (EIG)
10. Create an on-line system that can deliver services. (EIG)
11. Develop our town parks: (Park Planning)
 - a. Dog Park
 - b. More family and community events
 - c. Light to Veteran’s Park and community Christmas Tree
 - d. Continue development of Maalwyck
 - e. Integrate town stones into project (Task Force)

12. Pursue more shared services opportunities with Scotia, Schenectady County, the school districts, and neighboring towns in Schenectady and Saratoga Counties. This includes working with the village to consolidate town and village courts. (EIG)
13. Create a uniform record's management policy and practices (ADMIN)

Public Safety:

1. Deal with possible UCC changes: (Public Safety)
 - a. Discuss the possibility of keeping a dispatcher to do administrative duties or explore possible internal changes in structure.
 - b. Determine how to respond to requests for accident reports. We will have to switch completely over to an online fee based system.
 - c. Determine the possibility of purchase a computer kiosk system for the front lobby area. This would be a full service kiosk that would allow members of the public to request much of the same information that they could get from a PSD at the front desk.
 - d. Consider completely restructuring the lobby area so as to allow some access into the building on nights and weekends for the public to access the kiosk and/or wait for an officer to respond.
 - e. Consider a set up for a phone that will connect with the UCC for people who walk in to request to speak with an officer. We would also need the installation of an intercom system for walk-ins during normal business hours.
 - f. Determine an entirely new way of handling court nights. This is a big potential manpower issue between the combined duties of security and the arrest bookings that are done on those nights.
 - g. Determine procedures for officer call-ins.
 - h. Determine coverage for video monitors.
 - i. Determine how to continue the child safety seat program and the senior car fit program.
 - j. Determine SJS entry of dispatch notes.
 - k. Determine how to screen walk-ins who do not need an officer.
 - l. Determine who will provide Scotia parking overlooks.
 - m. Determine who will monitor court night arrests waiting to be "booked".
 - n. Determine who will provide assistance of monitoring prisoners in lock-up.
2. Evaluate the need for a town-wide Emergency Plan.

Energy, Efficiency, and Technology: (EIG)

1. Attempt to decrease energy demand for operations by 15% by 2015.
2. Encourage renewable energy as much as possible.
3. Consider a comprehensive recycling program and a possible "green purchasing policy."

4. Integrate the Tax Department with the Water & Sewer billing.
5. Provide real-time revenue/expense data to department heads and allow for electronic purchase orders.

Infrastructure, Buildings and Capital Projects Task Force:

1. Continue to explore new space for the town garage.
2. As a comprehensive approach to solving the town's wastewater treatment challenges, schedule the possible replacement of the FBR sewage transmission line, explore the construction of a Scotia/Glenville sewage treatment plant, and look into expanding sewer mains all the way up Route 50.
3. Establish drainage districts.
4. Begin exploring capital improvement project for Town Hall or explore new options.
5. Implement key provisions of the Well Field Protection Committee's recommendations.